

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Andrew Richardson	Telephone number: 0113 3787489	
Subject²:	Transforming Cities Fund – Leeds City Centre Cycling Improvements; Southern Gateway Phase One		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer, Highways & Transportation;</p> <p>a) Noted and approved the proposed layout of Phase One of the Southern Gateway Scheme as shown on the attached drawing TM/05/855/GA/01</p> <p>b) Given authority to issue the works and construct the scheme as shown.</p> <p>c) Noted that phase one of this scheme, valued at £1m, is to be funded entirely from the West Yorkshire Combined Authorities Transforming Cities Fund as previously approved by Executive Board.</p> <p>d) Noted that phase two of this scheme will be subject to a further report and approval.</p> <p>e) Approved the request the City Solicitor to advertise Traffic Regulation orders as detailed on drawing TM-05-855-TRO-01 and, subject to no objections being received, make and seal the orders as advertised.</p> <p>f) Approved with reference to the powers contained in Section 66(4) of the Highways Act 1980, that the relevant lengths of footway shown on attached Drawing No TM/05/855/GA/01 as proposed cycle tracks are removed and that following the removal of the footways, cycle tracks are constructed under the powers contained under the provisions of section 65(1) of the Highways Act 1980 for segregated or shared joint use by pedal cyclists and pedestrians.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Leeds City Council has an ambition to deliver a safe and coherent network of cycling and walking infrastructure across the city, to help encourage sustainable active travel in line with the priorities of the Best Council Plan 2020-2025. As part of Leeds City Council's successful Transforming Cities Fund bid a package of 6 projects has been developed to provide cycling and walking infrastructure around the city centre to link many of its recent high-quality projects together to form an accessible and coherent network to facilitate active travel around the city. This was approved at Executive Board in June 2021 These projects will encourage safe and sustainable travel in line with the ambitions and priorities of the city and remove barriers to cycling as a choice for short and medium length journey.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>As part of the design process, several different considerations and layouts were considered, particularly at signalised junctions, to ensure the safety, efficiency, and cost effectiveness of what is being delivered. The layouts that have been chosen to reflect the balance between these three factors, with providing high-quality and direct cycling infrastructure being paramount within the design.</p> <p>The other option would be to not deliver this project and leave the area as it is currently. This would not deliver the benefits that are outlined within this report and would leave gaps between other pieces of cycling infrastructure in key strategic locations on approach to the City Centre.</p>
Affected wards:	Beeston & Holbeck and Hunslet & Riverside.
Details of consultation undertaken⁴:	<p>Executive Member</p> <p>Councillor Helen Hayden 25.11.2022</p> <p>Ward Councillors</p> <p>Consulted in February 2022 with no adverse comments were raised.</p> <p>Chief Digital and Information Officer⁵</p> <p>Chief Asset Management and Regeneration Officer⁶</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

	<p>Others</p> <p>Emergency Services were consulted at the same time as the ward members and provided no adverse comments A consultation was completed through the West Yorkshire Combined Authorities Your Voice platform in January/February 2021, a summary of which is appended to this report.</p>	
Implementation	Officer accountable, and proposed timescales for implementation	
List of Forthcoming Key Decisions⁷	Date Added to List:- Previously placed on the Key Decisions list as part of the wider TCF scheme that went to Exec Board in June 2021	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: Previously placed on the Key Decisions list as part of the wider TCF scheme that went to Exec Board in June 2021	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett, Chief Officer – Highways & Transportation	
	Signature 	Date 16.11.2022

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.